

Minutes
State Mental Health, Mental Retardation
and Substance Abuse Services Board
December 12, 2003
Hanover County Community Services Board
Ashland, Virginia

Members Present: Virginia Dofflemyer, Hunt Gunter, Nancy Ward, Bunny Gunn.

Staff Present: Jane Hickey, Charline Davidson, Martha Meade, Kathy Hill, Lolitha Terry, and Marlene Butler.

Call to Order: The meeting was called to order by the Chair at 10:05 a.m.

Agenda: The agenda was accepted as printed.

Minutes: Since a quorum of the members of the Board was not present, the Board reviewed the minutes of October 29-30, 2003 and referred them to the January meeting for approval.

Public Comment: There was no public comment.

Commissioner's Report: Martha Mead reported for the Commissioner. The Governor would present the budget on December 17, 2003. There will also be budget hearings established throughout the Commonwealth.

She also distributed, as information, copies of the Governor's proposed tax reform.

Naming of Building: Discussion continued on an item deferred from the October meeting concerning the naming of the new facility for sexually violent predators. The decision was made that the naming be deferred until a permanent site for the facility was established. The Chair appointed a committee to work on names consisting of Hunt Gunter, Nancy Ward and Dr. Trinkle if he is available. It was suggested that they work with Dr. Reinhard, Ray Ratke, Martha Mead and Jerry Deans on this assignment.

Office of the Inspector General: Kathy Hill, Director of Inspections, is currently heading that office. She introduced Lolitha Terry, Adm. Secretary in the office. Kathy presented the annual report of the Inspector General to the Board.

Comprehensive Plan: Charline Davidson reviewed with the Board proposed changes in the Plan that resulted from public hearings and the public comment

period. The Board endorsed the Plan and commended Charline for her excellent work.

PPAC: The Chair referred to a letter received from the Prevention and Promotion Advisory Council concerning vacancies that needed to be filled on the Council and a liaison member from the State Board. Action was deferred until the January meeting of the Board.

Meeting Dates: A meeting schedule for 2004 was set as follows:
January 29-30 (Richmond area)
April 22-23 (the 23rd will be the Volunteer Luncheon sponsored by the Board each year) Richmond or Charlottesville
July 22-23 (location to be determined)
October 21-22 (location to be determined)

Adjournment: There being no further business, the Chair declared the meeting adjourned.

Virginia R. Dofflemyer, Chair

Marlene A. Butler, Secretary